## Heritage Academy – Laveen Registration 2017-2018



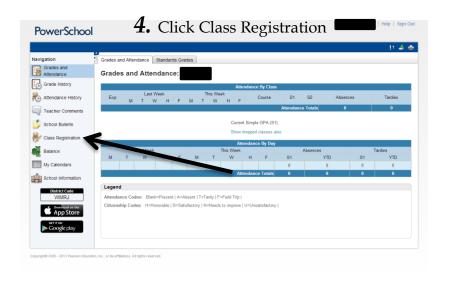
Please follow instructions carefully to register for classes.

- 1. Go to: http://halaveen.com
  - **2.** Click on PowerSchool



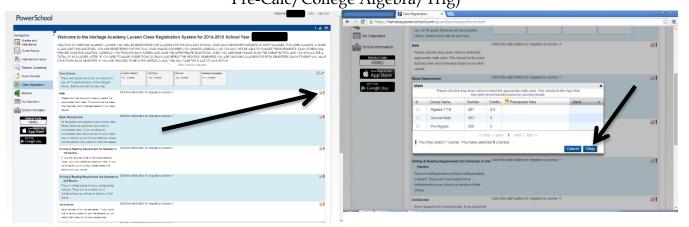
3. Login Insert 3 letter Student ID and 3 digit Password



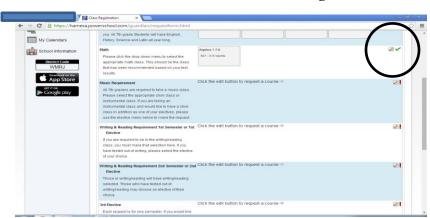


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- **5.** Core Classes cannot be changed.
- **6.** Select Math class (Based off of testing scores for 7<sup>th</sup> and 8<sup>th</sup> grade, High School students select the next sequential math course–Algebra 1, Geometry, Algebra 2, Pre-Calc/College Algebra/Trig)



**7.** Red exclamation mark should turn into a green check mark



8. Select additional courses and electives. Each exclamation mark should change to



9. When only green check marks appear you are finished. CLICK SUBMIT!

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- **10.** Once submit has been clicked, you can go back in at any time and change your selections.
- 11. Here are a few important points to remember while registering:
  - a. Please read course prerequisites for some of the higher level courses to make sure you are signing up for the correct course.
  - b. Under the first elective choice for junior high and high school students, they should choose math lab or writing/reading skills if they are to take that based off their test scores. This class (or both) should be selected two times so that the student is scheduled for the whole year.
  - c. High School students that are registering for a foreign language need to select the course 2 times. If I am a freshman taking my first year of Spanish, I would use two of my electives to select Spanish I.
  - d. Any class that you want to take for the entire year, please select twice instead of just one time. This is required for Dance, Choir, Band, and Orchestra.
  - e. You should NOT select a sports class more than one time since they are only offered during the season. The only exception to this is if you are playing Junior High Softball, HS Boys Basketball, HS Girls Basketball or JH Boys Basketball ONLY and no other sport. Then select those twice. All other sports please select only one time. Selecting a sport multiple times will not change anything. You will still only be in the sport one time, and Mr. Leybas will then choose your other electives based off the alternates you chose, or whatever other class is open (Most likely ballroom<sup>©</sup>)
  - f. If you are playing three sports, only select two of the three when you register. You will be allowed to switch when the season arrives.
    - i. *Fall:* Flag Football, Football, JH/HS Volleyball, Cross Country (Not a class)
    - ii. Winter: JH/HS Boys Basketball, JH Girls Softball, HS Girls Basketball
    - iii. Spring: JH/HS Baseball, HS Softball, JH/HS Coed Soccer, JH Girls Basketball
  - g. All sports fees must be paid by the first day of the semester or you will be dropped and placed into an alternate elective that is offered the same hour as the sport.
  - h. The fee is for the class and does not guarantee that you will be on the traveling team. The fee is allowing you to learn the sport, to practice, and

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- for the facilities/fields/gas/etc. The traveling team will be selected from those players in the class.
- *i.* If you have never taken a certain type of elective please select the first level. For example, if you have never taken dance, don't sign up for Dance III, same with Kenpo, Drama, etc.
- *j.* The computer will not allow you to register for a class you should not be in. For example, if I am a senior in high school, I cannot register for 7<sup>th</sup> grade English.
- *k.* Any new 8<sup>th</sup> graders to Heritage, you will automatically be signed up for Latin II (Classical Languages II). No need to worry, this will be corrected by the beginning of school. You will be placed into Latin I this school year.
- *I.* Any questions about what classes to take or if you need one on one help for whatever reason, please email Mr. Leybas.